

## Minutes of Board Meeting held on 19<sup>th</sup> December 2017

### Present –

Gary Higgon (Chairman), Ashley Pringle, Roy Martin, Councillor John Sweeney and Councillor Shaun MacAulay (Items 1 to 8)

### In attendance –

Lorne Campbell (Business Manager – Development), Colin Glencorse (Business Manager – Leisure), Fiona Comrie (Health and Wellbeing Manager), Lee Gillan (Senior Finance and Support Officer), Alex Murray (Health and Safety Co-ordinator), Christine Clark (Data and Support Officer)

### Also in attendance –

For agenda items 1 to 4 – Audrey Sutton, Head of Service (Connected Communities)

The meeting started at 10.00am

#### 1. Apologies

Apologies were received from Councillor Timothy Billings, Councillor Joy Brahim, Helen Campbell and Libby Cairns.

#### 2. Minutes of the meeting held on 26<sup>th</sup> October 2017

The minutes of the meeting held on 26<sup>th</sup> October 2017 were approved.

#### 3. Matters arising

A meeting of the golf working group will take place early next year. Further detail on the remit of the Audit Committee was provided to Helen Campbell who agreed to serve on this Committee.

#### 4. North Ayrshire Council – Audrey Sutton, Head of Service (Connected Communities) Verbal Update

North Ayrshire Council's Head of Connected Communities provided the Board with an update on matters including the Scottish Government's decision not to accept the recommendations of the Barclay Review, North Ayrshire Council's budget process for year 2018/19 and the recommendations of the Arms Length Trust Working Group. There was discussion on funding concerns and the impact on services.

The Chairman expressed the Boards thanks to the Head of Connected Communities for her attendance.

#### 5. Health and Safety Report

The Business Manager (Leisure) updated on results of recent water testing. It was agreed that any Health and Safety concerns raised by staff in all forums be included in the Health and Safety report to the Board. The Board noted the Health and Safety performance across the Company and the findings of the Company Safety Climate Survey 2017.

#### 6. Performance and Impact Report

Discussion took place on methods of communicating the annual performance information in future. The Chairman thanked all those who contributed to the production of the Performance and Impact Report. The Board agreed the Performance and Impact Report and its submission to North Ayrshire Council in December 2017.

## 7. Business Report

The Board noted:

- The current financial position
- The probable outturn position to 31<sup>st</sup> March 2018
- The reserves position

## 8. Leisure Report

There was discussion on the requirement to complete works to the swimming pool tanks at the Portal and the criteria for the Environmental Golf Course of the Year Awards. The Chairman expressed the Board's thanks to the Golf Course Manager for his work in submitting the entry. The Board:

- Noted the performance and development across the business area
- Approved the KA Leisure Customer Charter

## 9. Physical Activity Report

Following discussion on the Rugby School of Sport and North Ayrshire Approved Scheme the Board noted performance across the business area.

## 10. Managed Public WIFI and ICT Development Report

The Board approved the installation of Managed, Public Wi-Fi systems at Auchenharvie Leisure Centre and Vikingar; purchase of the Safety Media E-learning System, and purchase of a new "Terminal Services" server to facilitate continued development of the Company Information and Communication (I.C.T) systems.

## 11. 2018 Schedule of Board of Directors Meetings Report

The Board of Directors agreed the schedule of meetings for 2018.

## 12. Gender Pay Gap Report

Following discussion on the diversity of the KA Leisure Board the Board noted the Company Gender Pay Gap Report for 2017 which will be available on the Company website and submitted to the Government Equalities Office in line with regulation.

## 13. Chief Executive Verbal Report

The Business Manager (Development) advised that the Provost's Civic Pride Awards would take place at the Portal on 16<sup>th</sup> March 2018 and as in previous years the Company will be sponsoring the Sports Award. Following discussion it was agreed a special meeting of the Golf Working Group should meet as soon as possible. Options for meeting dates will be circulated. The annual fee for Junior Football will now commence in August 2018 and not January 2018 as originally agreed.

## 14. Any Other Business

There was no other business.



**15. Date of next meeting**

The date of the next meeting is to be confirmed.

The meeting concluded at 12.00pm.