

Minutes of Board Meeting held on 31st March 2022

Present –

Ashley Pringle (Vice Chairperson), Councillor Timothy Billings, Helen Campbell, Councillor Jean McClung, Councillor John Sweeney, Anne Todd and Lorraine Tulloch

In attendance –

Malcolm McPhail (Interim Chief Executive), Colin Glencorse (Head of Operations), Laura Barrie (Head of Healthy and Active Communities), Lee Gillan (Senior Finance and Support Officer), Stuart McAlpine (IT Officer), Fiona Comrie (Health and Wellbeing Manager), Scott Morrison (Community Sport Manager), David Stevenson (Fitness and Membership Manager) and Liz Waite (Support Assistant)

Agenda Item 6 Sarah Shimmen (Work Better Wellbeing)

Also in attendance from North Ayrshire Council –

Audrey Sutton (NAC Executive Director/Chief Executive) and Jenny Squires (HR Advisor – People and ICT)

The meeting started at 10.04am.

1. Apologies

Apologies were received from Gary Higgon, Councillor Shaun MacAulay and Rhona Arthur.

2. Minutes of the meeting held on the 27th January 2022

The minutes of the meeting held on the 27th January 2022 were approved.

3. Matters arising

Matters arising updates are covered in following reports.

4. Interim CEO Report

Following a detailed report and a presentation by NAC Executive Director/Chief Executive the Board noted the content of the Interim CEO's report

5. Community Health and Wellbeing Company

The Board were updated on the transition to a Community Health & Wellbeing Company in the previous agenda item. Directors have requested to be kept informed of governance arrangements for the Health and Wellbeing Company and encourage the direction of travel having heard the explanation in the presentation.

6. Health, Wellbeing & Safety Report

The Head of Healthy and Active Communities introduced Sarah Shimmen who provided a detailed presentation to the Board on the results of the Workplace Wellbeing Survey

The Head of Operations provided the Board with an update on the Company Health and Safety policy, the Board noted:

- The Health and Safety performance across the Company
- Agreed the revised Company Health and Safety Policy
- The progress with the Company's Employee Wellbeing programme

7. Recovery & Renewal Report

As points were covered in the previous agenda items no discussion was held, the Board noted the current progress with regards to the KA Leisure Recovery and Renewal plan.

8. Business Report

The Senior Finance and Support Officer provided an update on the financial performance of the Company to 28th February 2022, the Board noted:

- The current financial position
- The probable outturn position to 31st March 2022
- Agreed to use budget figures from Scenario 3 of the Performance & Impact Report to monitor performance in financial year 2022/23

9. Leisure Report

Following discussion on the content of the report the Board requested the return of the Golf subgroup and noted the Company performance across the business area.

10. Active Lifestyles Report

The Health and Wellbeing Manager provided the Board an update on various ongoing projects and funding received highlighting key events and activities being delivered. Following discussion, the Board noted the performance across the business area.

11. Community Sport Report

Following an update provided by the Community Sport Manager on the content of the report the Board noted the performance across the business area.

12. Staff Absence Quarterly Report

The Senior Finance and Support Officer advised the Board of the staff absence levels across the Company. The Board noted the Company performance with regard to days lost due to staff absence during quarter 3 of the financial year 2021/22.

13. Quarterly Complaints/Freedom of Information Report

The Board noted the number and category of complaints and Freedom of Information (FOI) requests received by the Company for the period and performance against response targets during Quarter 3 of financial year 2021/22.

14. Gender Pay Gap

The Senior Finance and Support Officer summarised, and the Board noted the Company Gender Pay Gap Report for 2021 which will be available on the Company website and submitted to the Government Equalities Office in line with regulation.

15. Annual Pricing Review

Following discussion on the price changes the Board approved the proposed pricing structure to be implemented from 1st April 2022.

16. Auchendarvie Leisure Centre Boiler Tender

Following discussion on the content of the report the Board agreed:

- The contract for the Replacement Heating System at Auchendarvie Leisure Centre is awarded to A Tech Heating Ltd.
- The application for an interest-free loan is completed through Business Energy Scotland.

17. Portal Fitness Equipment Tender

The Board agreed for this be held from the meeting today and the Senior Management Team will provide further details to the directors directly.

18. Support Team Realignment Update

Private meeting.

19. Any Other Business

There was no other business.

20. Date of next meeting

The date of the next meeting is to be confirmed.

The main meeting concluded at 1.02pm.