

Minutes of Board Meeting held on 25th August 2022

Present –

Ashley Pringle (Interim Chairperson), Councillor Jean McClung, Councillor John Sweeney, Anne Todd and Lorraine Tulloch

In attendance –

Malcolm McPhail (Interim Chief Executive), Colin Glencorse (Head of Operations and Customer Service), Susan Kelly (Assistant Head of Operations and Customer Service), Lee Gillan (Senior Finance and Support Officer), Fiona Comrie (Health and Wellbeing Manager), Scott Morrison (Community Sport Manager), Terry Stirton (HR Manager) and Christine Clark (Data and Support Officer – Minutes)

Also in attendance from North Ayrshire Council –

Audrey Sutton (Executive Director Communities and Education)

The meeting started at 10.00am

1. Apologies

Apologies were received from Helen Campbell, Councillor Jim Montgomerie, Councillor Ian Murdoch and Rhona Arthur.

2. Appointment of Office Bearers

The Board agreed to appoint Ashley Pringle to the post of Chair and requested the production of a skills matrix relating to the Board of Directors.

3. Minutes of the meeting held on the 20th July 2022

The minutes of the meeting held on the 20th July 2022 were approved.

4. Matters arising

There were no matters arising.

5. Interim CEO Report

The Board noted the content of the Interim CEO's report.

6. Community Health and Wellbeing Company Report - Verbal

Directors were updated on the progress made in creating a Community Health and Wellbeing Alliance.

7. Health, Safety and Wellbeing Report

Following discussion on the progress of the Workplace Wellbeing Programme the Board noted health and safety performance across the Company and progress with the Company's Employee Wellbeing program.

8. Business Report

Following discussion on energy costs it was agreed that there will be an emergency agenda item going forward for an Energy Report. The Board noted the current financial position and agreed the banking facility renewal terms.

9. Leisure Report

The Board noted performance across the business area.

10. Active Lifestyles Report

There was discussion on the Doorstep Intervention Programme and the possibility of the Company utilising Council community transport. The Board noted performance across the business area.

11. Community Sport Report

The Community Sport Manager gave more information on the “Changing Lives Approach” and will circulate to Directors an Active Schools and Communities Partnership Officer progress report. The Board noted performance across the business area.

12. Quarterly Complaints/FOI Report – Q4 2021/22

The Head of Operations and Customer Service advised that the format of this report will be revised in future to better reflect customer contact. The Board noted the number and category of complaints and Freedom of Information (FOI) requests received by the Company for the period and performance against response targets during Quarter 4 of financial year 2021/22.

13. Quarterly Complaints/FOI Report – Q1 2022/23

The Board noted the number and category of complaints and Freedom of Information (FOI) requests received by the Company for the period and performance against response targets during Quarter 1 of financial year 2022/23.

14. Any Other Business

The Chairman and Executive Director Communities and Education will agree strategic objectives for the Interim CEO. Progress on these will form part of the Interim CEO’s report.

15. Date of next meeting

The next meeting will take place on Thursday 27th October 2022.

The meeting concluded at 12.30pm.