

## Minutes of Board Meeting held on 31<sup>st</sup> August 2023

**Present** – Ashley Pringle (Chairperson), Anne Todd, Lorraine Tulloch, Councillor Jean McClung and Councillor John Sweeney.

**In attendance** – Malcolm McPhail (C.E.O), Colin Glencorse, (Head of Operations and Customer Service), Laura Barrie (Head of Active Communities), Susan Kelly (Assistant Head of Operations and Customer Service), Fiona Comrie (Health and Wellbeing Manager), Scott Morrison (Community Sport Manager), Lee Gillan (Senior Finance and Support Officer), Lisa Little (Health, Safety and Risk Manager) and Stephanie Napier (PA to CEO).

**In attendance from North Ayrshire Council** – Audrey Sutton, (Executive Director/Chief Officer), and Rhonda Leith (Head of Service – Connected Communities).

The meeting started at 10.00am.

### 1. Apologies

Apologies were received from Terry Stirton (HR Manager), Councillor Ian Murdoch, Councillor Jim Montgomerie and Helen Campbell.

### 2. Minutes of the meeting held on the 27 April 2023.

The minutes of the meeting held on the 27 April 2023 were approved.

### 3. Matters arising

Councillor John Sweeney declared an interest in Item 12.

### 4. CEO Strategic Objectives Update

Malcolm McPhail summarised the CEO Strategic Objectives Update paper, confirming the current reporting would be moving to a more desktop approach, focussing on specific areas to be agreed by Directors. It was agreed a Workshop would be organised for the Directors to discuss higher level detail.

The Board

- Noted the content of the CEO Strategic Objectives Update Report.

### 5. Health, Safety and Wellbeing Report

Lisa Little summarised the Health, Safety and Wellbeing Report.

Laura Barrie updated the Board on the Workplace Wellbeing program detailing the 8% rise in responses against the previous year. Laura reported that work is currently underway in preparing a Staff Wellbeing newsletter and staff focus groups are being organised with the support of Sarah Shimmen who will deliver these. Laura confirmed there will be a further survey next year with the possibility it will be more bespoke and tailored around staff wellbeing.

The Board noted:

- Health and Safety performance across the company.
- Noted the preparation of a Wellbeing Staff Briefing to be distributed across the company.

## 6. Business Report

Lee Gillan presented the Business Report. A brief discussion was held regarding employee costs and Malcolm McPhail confirmed that the upcoming reorganisation of the Business should correct this overspend.

The Board:

- Noted the current financial position.

## 7. Leisure Report

Colin Glencorse summarised the Leisure Report. The Chairperson opened a discussion on the CRM system and the priority going forward that reliable year on year comparisons are made available to the Board.

A lengthy discussion was held regarding the renunciation of Campbell Park. The Chairperson proposed a report is compiled on the current process for both pitch management and asset transfers. Lorraine Tulloch suggested including an annual report of how many pitches are handed over. Audrey Sutton confirmed the process within NAC for Community Asset Transfer would be changed to include KA consideration to the assessment.

Following the discussions on the content of the report, the Board:

- Noted performance across the business area.
- Agreed the renunciation of Campbell Park, subject to agreement with North Ayrshire Council.

## 8. Active Lifestyles Report

Fiona Comrie summarised the Active Lifestyles Report. A discussion was held regarding the Activator with the Chairperson being pleased with the increase in use. Laura Barrie confirmed discussions are currently being held and funding options explored around a multi organisational vehicle being obtained for community delivery.

Councillor John Sweeney took the opportunity to thank KA for its support for the Ardeer Gala Day. Councillor Sweeney added that he recently attended the Annual Tennis Conference and wished to thank Allison from Active Lifestyles for being so enthusiastic and helpful on the day.

Following discussion, the Board:

- Noted performance across the business area.

## 9. Community Sport Report

Scott Morrison summarised the paper and provided an update on key events and various projects being delivered.

Following discussion, the Board noted:

- Performance across the business area.

## 10. North Ayrshire Health and Wellbeing Alliance Update

Laura Barrie provided a summary of recent activity relating to the Wellbeing Alliance. Laura reported that the Alliance had partnered with Electrify to host a facilitated workshop for partners to gauge appetite and capture emerging themes. Following the workshop, a series of focus groups were held with a fantastic response allowing data to be captured which will be summarised in a paper to be released at the next Steering Group meeting. The Alliance will be looking at the next steps, addressing governance, replacing the Steering Group with a Board and an Operational working group. Laura commented on the amazing work being carried out by partners and how the Alliance will provide a formal model and might open new funding opportunities and layers for delivery.

## 11. Garnock Valley Task Force Update

Scott Morrison summarised the Garnock Valley Task Force Progress Update paper. Scott confirmed that crime trends had come down in the Garnock area, but targeted work was now required in the Ardrossan locality. The Chairperson stated that he was pleased with the response but the collection and analysing of data is invaluable therefore going forward a report would be useful to monitor the trends.

Audrey Sutton discussed the need for re engagement and nurture in communities which could be the difference between objectives and wider outcomes. Audrey suggesting involving the parent council as often as possible which could help improve these links.

Following discussion, the Board:

- Noted the progress of the Alliance Task Force and its work to provide additional opportunities for young people in the Garnock area.

## 12. KPI's

Colin Glencorse presented the KPI Report. Colin Glencorse explained that the plan is to replace the entire report with the KPI dashboard alongside a selected narrative to compliment the data. A small working group was formed to identify headings and key working areas with the idea of focussing on targets rather than previous figures. Colin confirmed that the future reporting will be more visual and easier to identify specific areas.

## 13. Any Other Business

The Chairperson proposed John Sweeney is appointed as Vice Chairperson. This was seconded by Lorraine Tulloch. John Sweeney accepted the position of Vice Chairperson.

Councillor Sweeney opened a discussion on the current strive for sustainability, raising concerns about maintenance across sites in North Ayrshire, specifically conditions at Ravenspark Golf club; windows and the access road requiring repair/attention. Susan Kelly added that she is aware of the issues at the course and has been working with NAC to have these resolved. Susan attends the quarterly estate department meetings where issues can be raised, and resources be discussed. Malcolm confirmed that he would meet with Rhonda Leith to formalise an approach to resolve maintenance issues.



**14. KA Leisure Strategic Viability Financial Response for the next 5 years**

Malcolm summarised the progression of the revised organisational structure.

**15. Date of next meeting**

The date of the next meeting is Thursday 26<sup>th</sup> October 2023.